

**Annual Meeting
of the Council**

APPENDIX B

23rd May 2011

BOROUGH COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

The various Bodies listed in Sections 1, 2 and 3 below have requested the Council to appoint persons to represent the Borough Council on the said bodies.

Notes: The Council resolved on the 21st of April 2008 that, so far as is practical,

- 1) more senior Members should be appointed to represent the Council on significant bodies, such as the Leader on Regional bodies, and relevant Portfolio Holders as relevant to their Portfolios;
- 2) other relevant Members should be appointed as befits their position / interests / Ward responsibilities, etc., for example an Astwood Bank and Feckenham Ward Member on bodies with a rural interest.

SECTION 1: LOCAL GOVERNMENT ASSOCIATED APPOINTMENTS

Body	20010/11 Representative(s)	Notes / Terms	APPOINTEES
Association of Public Service Excellence (APSE)	Cllr B Clayton	1 representative (must be a Councillor) Term : 1 year No liability issues identified.	Cllr B Clayton
Local Government Association General Assembly	Cllr Gandy	1 Representative for 20011/12 (must be a Councillor) Term : 1 year No liability issues identified.	Cllr Gandy Awaiting info from LGA on status
Local Government Association – Rural Commission	Cllr M Chalk (and John Staniland, Director)	1 Representative (must be a Councillor – normally an Astwood Bank and Feckenham Ward Member) (plus 1 Council Officer) Term : 1 year No liability issues identified.	Cllr M Chalk Appointment required
Local Government Association – Urban Commission	Cllr Braley (and John Staniland, Director)	1 Representative (must be a Councillor) (plus 1 Council Officer) Term : 1 year No liability issues identified.	Cllr Braley Appointment required

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<p>West Midlands Councils</p> <p>(Replaces the WMLGA Leaders Board)</p>	<p>Cllr Gandy (alternate – Cllr Braley)</p>	<p>1 Nomination</p> <p>(Must be the Leader of the Council, by virtue of his/her position.)</p> <p>A formal “Alternate” is also to be <u>nominated by the Leader</u> to attend meetings in absence of the principal representative.</p> <p>Term : to each RBC AGM</p> <p>No liability issues identified.</p>	<p>Cllr Gandy (alternate – Cllr Braley)</p> <p>Terms as per Leaders Board</p>
<p>West Midlands Councils Member Development Steering Group</p> <p>(Replaces the WMLGA – Steering Group for Member Development in the Region.)</p>	<p>Cllr Brunner</p>	<p>1 Nomination</p> <p>To act on behalf of the Council in relation to West Midlands Councils - supported Member Development-related positions.</p> <p>Term : 1 year</p> <p>No liability issues identified.</p>	<p>Cllr Brunner</p> <p>Terms as per WMLGA Steering Group</p>
<p>Assembly of the District Councils’ Network</p>	<p>New for 2011/12.</p>	<p>1 Nomination</p> <p>To represent the Council on the Assembly of this body which is a voice for District Councils within the Local Government Association.</p> <p>The Assembly of the DCN comprises the Leaders of the Member Authorities or equivalent.</p> <p>Term : 1 year</p> <p>No liability issues identified.</p>	<p>Cllr Gandy</p>

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SECTION 2: PARTNERSHIP APPOINTMENTS

a) County Council Bodies

Body	2010/11 Representative(s)	Notes / Terms	APPOINTEES
Community Children and Young Persons Forum (WCC)	Cllrs Brunner and Debbie Taylor	2 Representatives (must be Councillors) Term : 1 year No liability issues identified.	Cllrs Blake and Derek Taylor Awaiting info from County on status.
Corporate Parenting Steering Group (Worcestershire County Council)	Cllr Banks	1 RBC Representative (elected) Until next RBC Annual Meeting. (Monthly meetings – approx. 2 hrs each time – generally Friday mornings – 9.30 start) No liability issues identified.	Cllr Quinney Awaiting info from County on status.
Health Overview and Scrutiny Committee (Worcestershire County Council)	Cllr Banks	1 representative Term : 1 year. Comprises 8 County Councillors and 6 District Councillors who take on the role of scrutinising the local NHS and be consulted with by the NHS on any proposed substantial changes to local health services. <u>Advised must be a member of Redditch Borough Council’s Overview and Scrutiny Committee.</u> Liability issues to be determined but <u>unlikely to be an issue.</u>	Cllr Quinney – subject to further discussions with the County Council – OR Cllr S Chalk
Highways Forum (Worcestershire County Council)	Cllrs Anderson and Vickery	Up to 2 Representatives (Must be Councillors) Term: To our AGM Role is that of non-voting observers only. No liability issues identified.	Cllrs Hill and Mason

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<p>Joint Members and Officers Integrated Transportation Forum (Worcestershire County Council)</p>	<p>Cllr Pearce</p>	<p>1 Councillor Representative Term: 1 year. Liability issues to be determined but <u>unlikely to be an issue.</u></p>	<p>Cllr Pearce Awaiting info from County on status.</p>
<p>Local Access Forum (Worcestershire County Council)</p>	<p>(Membership to comprise 1 County Council Member; one Member drawn from North District Councils = Bromsgrove, Redditch or Wyre Forest; and one Member drawn from the Southern Districts = Malvern Hills, Worcester or Wychavon.</p>	<p>1 nomination for further election (must be a Councillor) Term : 1 year (<u>Note</u>: Would be beneficial if the representative had a keen interest in countryside access and recreation issues.) <i>Redditch BC 2010/11</i> <i>Bromsgrove 2011/12</i> <i>Wyre Forest 2012/13</i> <i>Redditch BC 2013/14</i> Liability issues to be determined. No information to hand at present time. <u>Unlikely to be an issue.</u></p>	<p>No RBC nomination required this year</p>
<p>Worcestershire Customer Strategic Board (Previously Worcestershire Hub Board) (RBC Lead Officer – Amanda de Warr)</p>	<p>Cllr Braley and Vickery</p>	<p><u>1 Nomination only</u> (must be a Councillor – suggested relevant Portfolio Holder with remit for Customer Services) Term: 1 year to AGM 2012 Normally <u>Daytime</u> meetings at County Hall. Remit for new board now wider – customer services, Worcestershire Hub, self services & customer payments No information on issues of liability available but unlikely to be any)</p>	<p>Cllr Braley</p>

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b) Other / Local Bodies

Body	20010/11 Representative(s)	Notes / Terms	APPOINTEES
Worcestershire Care & Repair Performance Board (Previously North Worcestershire Care and Repair Agency Advisory Board)	Cllr B Clayton	1 RBC Representative (elected) Until next RBC Annual Meeting. (Normally to be Housing Portfolio Holder) Liability issues to be determined. No information to hand at present time. <u>Unlikely to be an issue.</u>	Cllr B Clayton Seeking further info as to whether terms of appointment have changed in any way.
Redditch Children's Centres Advisory Board (Contact Officer: Judith Willis)	Cllr S Chalk	1 Representative (must be a Councillor) Term : 1 year (see below) Draft Terms of Reference (still to be advised if agreed) are available on request. Informally advised that there are unlikely to be any liability issues for members of the Advisory Board.	Cllr S Chalk
Redditch Community Safety Partnership (Lead Officer – A Heighway)	Cllrs Brunner and Fry	2 Representatives (must be Councillors – normally including the relevant Portfolio Holder) Term : 1 year No liability issues identified.	Cllrs Brunner and Blake
Town Centre Partnership (Lead Officer – Lyndsey Hadley)	Cllrs A Clayton, Fry, Gandy and Derek Taylor	4 Representatives (must be Councillors) Term : 1 year No liability issues identified.	Cllrs B Clayton, Hopkins, Blake + 1 vacancy (Constitutional requirements to be further checked)

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<p>Waste Management Board</p> <p>(Previously Waste Management Forum)</p> <p>(Lead Officer – Guy Revans)</p>	<p>Cllr B Clayton (substitute Cllr Fry)</p>	<p>1 representative + 1 substitute (Representative must be a Councillor and relevant Portfolio Holder.</p> <p>Term : 1 year</p> <p><u>Note</u>: Meets Friday <u>mornings</u> - 4 times per year</p> <p>No liability issues identified.</p>	<p>Cllr B Clayton (substitute Cllr Fry)</p> <p>New Board – terms as previous for Forum.</p>
<p>Local Strategic Partnership</p>	<p>Leader, Deputy Leader and Leader of the Opposition)</p> <p>Cllrs Gandy, Braley and Hartnett (or his substitute Cllr Vickery)</p>	<p>3 Member Representatives Leader, Deputy Leader and Leader of the Opposition (ex officio)</p> <p>Term : 1 year</p> <p>No liability issues identified.</p>	<p>Cllrs Gandy and Braley Cllr Hartnett (or his substitute Cllr Blake)</p> <p>(Request for papers to be also sent to substitute)</p>

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SECTION 3 : OUTSIDE BODIES – GENERAL

Body	2010/11 Representative(s)	Notes / Terms	APPOINTEES
Age Concern Redditch and District Board	Cllr Quinney *CX authorised to appoint Officer representative.	1 Councillor (plus 1 Officer *) Term : 1 year Liability still to be determined. Advised in 2008 that Age Concern is a Ltd company and an official rep. from the Council cannot be a full Trustee / Director. Representation is therefore that of a co-opted non-voting Board Member.	Cllr Quinney
Court of the University of Birmingham	Colin MacMillan to AGM 2011	1 Representative (Need not be a Councillor) Term: 5 years Role of Court is largely consultative in nature only with no direct decision making authority. No liabilities have been identified.	Cllr M Chalk Appointment requested.
Feckenham Education Endowment (Blue Coat School)	Mr A Price to AGM 2013	1 Representative (Need not be a Councillor) Term: 4 years to AGM 2013 No specific information on nature of representation or liabilities but letter confirming limited annual funds available for donation and capital invested with the Charities Commission. Regular financial advice taken and auditing of accounts.	Mr A Price No nomination required this year unless the Council wishes to review.
Federation of Burial and Cremation Authorities (FBCA) – Executive Committee	Cllr M Chalk	1 nomination (must be a Councillor) (Nominations have to be put to their AGM for consideration.) Term : 3 years No liability issues identified.	Cllr B Clayton

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Health and Safety Committee	Cllr A Clayton	1 Member representative (To reflect new corporate Health and Safety Requirements.) Term: 1 year to AGM An internal RBC Officer meeting with Member representation / <u>daytime</u> meetings. No liability issues.	Cllr A Clayton
Redditch Access for Disabled Group	Cllrs A Clayton and Fry	2 Representatives (Must be Councillors) Term : 1 year Advised advisory and representative only, no decision-making role. No liability issues identified.	Cllrs A Clayton And Mason
Redditch Arts Council	Cllrs Brazier, Hopkins and W King	3 Representatives (Must be Councillors) Term : 1 year No liabilities identified / unlikely to be any liabilities.	Cllr Brazier, Quinney and Stephens
Redditch One World Link Executive Committee	Cllr Quinney Mrs D Dudley	4 Representatives (2 Councillors, 1 Council Officer and 1 non-elected representative) Nominations should not include the Mayor who is a Member ex-officio*. Term : 1 year Liability appears to be limited, provided there are no breaches of duty or trust.	Cllr Quinney Mr Neal Stote
Redditch Play Council	Cllr Quinney Mrs D Dudley	6 Representatives (4 elected and 2 non-elected Representatives) Term : 1 year To represent the Borough Council. (Further advicer required pre-appointment.)	Cllr Quinney No (Labour) nominations at this stage

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<p>Redditch Trade Justice Network (links with Redditch One World Link (ROWL))</p>	<p>Cllrs Quinney and Debbie Taylor</p>	<p>1 representative / group of Members (no limit imposed). Term: 1 year. (Nominee(s) should have an interest in Fair Trade and be willing to work to further the aims and objectives of a Fair Trade Town.) Details of the Goals for a Fair Trade Town available on request. Details on nature of representation and liability issues still to be determined.</p>	<p>Cllrs Quinney and Debbie Taylor</p>
<p>Relate (Worcestershire)</p>	<p>Cllr A Clayton</p>	<p>1 Representative Term: 1 year to AGM Role of representation / any issues of liability still to be identified.</p>	<p>Cllr A Clayton</p>
<p>Reserve Forces and Cadet Association (RFCA) (formerly known as TAVR)</p>	<p>Cllr Hall</p>	<p>1 representative (Must be a Councillor) Term: 1 year No known liabilities – all matters of finance and liability dealt with via other RFCA Committees on which Council representative would play no part.</p>	<p>Cllr Hall</p>
<p>St Stephen's Church, Redditch Project Group (Lead Officer – Lyndsey Hadley)</p>	<p>Cllr Derek Taylor</p>	<p>1 Member Representative (Must be a Councillor) Term: not specified by Group but suggest AGM to AGM Day time meetings. Full nature of role and issues of liability to be determined. Advised in 2010 the Group was seeking legal advice regarding measures to indemnify Project Group members. No update received to date.</p>	<p>Cllr Brazier</p>

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<p>Eadie Mews Trust (Formerly known as the Smallwood Almshouses Trust)</p>	<p>Cllr Fry (to AGM 2013)</p>	<p>1 Nomination (must be a Councillor). Term: 4 years (or to each AGM if preferred) Nature of representation: to represent the Borough Council but note Trustee status. No indemnity referred to. Liabilities of Trustees therefore presumed to be governed by Charities legislation.</p>	<p>Cllr Fry No nomination required this year unless Council wishes to review.</p>
<p>Tardebigge Relief in Need and Sickness Charity</p>	<p>Cllr M Chalk (to AGM 2011) Cllr Norton (to AGM 2013)</p>	<p>(2 Representatives - (Must be Councillors) Term : 4 years. (or to each AGM if preferred) The Charity is governed in accordance with the Charity Commission Scheme and strict rules apply.</p>	<p>Cllr M Chalk 1 representative only this year unless Council wishes to review.</p>
<p>Traffic Penalty Tribunal (Civil Parking Enforcement)</p>	<p>Cllr Braley (Deputy – Cllr Cookson)</p>	<p>1 Representative plus 1 Deputy (must be Councillors) Term: AGM to AGM No liabilities identified / unlikely to be any liabilities.</p>	<p>Cllr Braley (Deputy - Cllr Fry)</p>
<p>Where Next Association</p>	<p>Cllr Hill</p>	<p>1 Representative (must be a Councillor) Term : 1 year to Council's AGM Nature of representation: to represent the Borough Council. Liability appears to be limited.</p>	<p>Cllr Hill</p>
<p>Worcestershire Racial Equality Council</p>	<p>Cllrs Griffin and Shurmer</p>	<p>2 Representatives (need not be Councillors) Term : 1 year. Nomination to be put forward to Annual Meeting of the WREC. Nature of representation: to represent the Borough Council. Liability appears limited to £1.</p>	<p>Cllrs Griffin and Shurmer (Officers to check whether the requirement still exists)</p>

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SECTION 4: REQUESTS FOR NOMINATIONS TO OTHER OUTSIDE BODIES

The organisations listed below have requested Council nominations * primarily to represent, and act on behalf of, the organisation concerned, rather than the Council.

* The “Appointment” is made by the organisation itself, not by the Council.

Body	2010/11 Representative(s)	Notes / Terms	NOMINEES
Redditch CAB (Citizens’ Advice Bureau) Management Committee	No nominations 2010/11.	3 Nominations (2 elected and 1 non-elected Representative) Term : 1 year Nature of representation: to primarily represent the Organisation and not the Borough Council. Issues of liability. There is a financial liability if the Trustee Board is shown to have acted negligently.	No nominations 2011/12.
Redditch Co-operative Homes	Cllrs Chance, Griffin, Hartnett and Hill [The Council has agreed that ideally representation will be proportional: 5= 3+2 OR 2+2+1]	5 Nominations (must be Councillors) Term : 1 year Nature of representation: to primarily represent the Organisation and not the Borough Council. Liability appears appear to be limited providing there are no breaches of duty or trust.	Cllrs Chance, Griffin, Hartnett and Hill + 1 VACANCY

NOTES:

- 1) This list does not include all Council appointments to outside bodies, since some are made at other times during the year, or less frequently than once per year.
- 2) Nominations marked “Not required” because current memberships are mid-term, may still be reviewed if the Council wishes, and may clearly need to be reviewed where Council membership has changed.
- 3) The Council has delegated authority to the Chief Executive to make Officer appointments as appropriate; and to fill Member vacancies, in consultation with Party Group Leaders, where the Council has agreed which party(ies) is/are due which places.
- 5) This list does not contain reference to places on those bodies which are occupied by the Mayor by virtue of his/her official capacity, namely:-

Twinning Bodies:

Redditch One World Link (ROWL - Mtwara Twinning) – President

Friends of Auxerre (FoA) – President

Friends of Gruchet-le-Valasse (FrOG) – President.